

# DEPOSIT POLICY

## For the year 2017-18

### 1. Preamble

One of the important functions of the Bank is to accept deposits from the public for the purpose of lending. In fact, depositors are the major stake holders of the Banking system. The depositors and their interests form the key area of the regulatory framework for banking in India and this has been enshrined in the Banking Regulation Act, 1949. The Reserve Bank of India is empowered to issue directives/ advices on interest rates on deposits and other aspects regarding conduct of the deposit accounts from time to time. With liberalization in the financial system and deregulation of interest rates, Bank is now free to formulate deposit policy within the broad guidelines issued by RBI.

This Policy document on deposits outlines the guiding principles in respect of formulation of various deposit products by the Bank and terms and conditions governing the conduct of the account. The document recognizes the rights of depositors and aims at dissemination of information with regard to various aspects of acceptance of deposits from the members of the public, conduct and operations of various deposit accounts, payment of interest on various deposit accounts, closure of deposit accounts, method of disposal of deposits of deceased depositors, etc, for the benefit of the customers. It is expected that this document will impart greater transparency in dealing with the individual customers and create awareness among customers of their rights. The ultimate objective is that the customer will get services they are rightfully entitled to receive without demand.

While adopting this policy, the bank reiterates its commitments to individual customers outlined in code of Banks Commitment to Customer adopted by the Bank. This document is a broad framework under which the rights of common depositors are recognized. Detailed operational instructions on various deposit schemes and related services will be issued from time to time.

### 2. KNOW YOUR CUSTOMER (KYC) GUIDELINES:

Know Your Customer (KYC) is the platform on which banking system operates to avoid the pitfalls of operational, legal and reputation risks and consequential losses by scrupulously adhering to the various procedures laid down for opening and conduct of accounts. The Branches shall follow appropriate Know Your Customer policies, procedures and internal control mechanism designed to:

- i) Establish and document the true identity and address of the customers who Maintain/establish relationships, open accounts or conduct business transactions.

- ii) Obtain background information on existing and /or new customers.
- iii) Safeguard the Bank from the risks of doing business with any individual or entity whose identity cannot be determined.
- iv) Protect the Bank from the risks of having business relationships with any individual or entity who refuses to provide information, or who has provided information that contains significant inconsistencies which cannot be resolved after due examination.

### **3. Identification through documents provided by the customers.**

The Bank shall establish customers' identity (true names, residential and mailing address) with the help of certain official documents (any one document is required if it establishes the identity of customer and his/her address) as may be provided by the customer concerned in original such as:

#### **(A) For Individual:-**

- I. Passport,
- II. Driving Licence
- III. Permanent Account Number (PAN) Card
- IV. Voter's Identity Card issued by the Election Commission of India.
- V. Job Card issued by NREGA duly signed by an officer of the State Government.
- VI. Letter issued by the Unique Identification Authority of India containing details of name, address and Aadhaar Number.

Where 'simplified measures' are applied for verifying the identity of customers the following documents shall be deemed to be 'officially valid documents':

- I. Identity card with applicant's Photograph issued by Central/State Government Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks and Public Financial Institutions;
- II. Letter issued by a gazetted officer, with a duly attested photograph of the person.

Where 'simplified measures' are applied for verifying, for the limited purpose of, proof of address the following additional documents are deemed to be officially valid documents:

- I. Utility bill, which is not more than two months old, of any service provider (electricity, telephone, postpaid mobile phone, piped gas, water bill);
- II. Property or Municipal Tax receipt;
- III. Bank account or Post Office savings bank account statement;
- IV. Pension or family pension payment orders (PPOs) issued to retired employees by Government Departments or Public Sector Undertakings, if they contain the address;
- V. Letter of allotment of accommodation from employer issued by State or Central Government departments, statutory or regulatory bodies, public sector undertakings, scheduled commercial banks, financial institutions and listed companies. Similarly, leave and license agreements with such employers allotting official accommodation; and
- VI. Documents issued by Government departments of foreign jurisdictions or letter issued by Foreign Embassy or Mission in India.

In case an individual customer who does not possess either any of the Officially Valid Documents or the documents applicable in respect of simplified procedure and desires to open a bank account, bank will open a 'Small Account', subject to the following:

- a. The bank will obtain a self-attested photograph from the customer.
- b. The designated officer of the bank certifies under his signature that the person opening the account has affixed his signature or thumb impression in his presence.
- c. Such accounts are opened only at Core Banking Solution (CBS) linked branches or in a branch where it is possible to manually monitor and ensure that foreign remittances are not credited to the account.
- d. Bank will ensure that the stipulated monthly and annual limits on aggregate of transactions and balance requirements in such accounts are not breached, before a transaction is allowed to take place.
- e. The account shall be monitored and when there is suspicion of money laundering or financing of terrorism activities or other high risk scenarios, the identity of the customer shall be established through the production of "officially valid documents".
- f. Foreign remittance shall not be allowed to be credited into the account unless the identity of the customer is fully established through the production of "officially valid documents".
- g. The account remains operational initially for a period of twelve months which can be extended for a further period of twelve months, provided the account holder applies and furnishes evidence of having applied for any of the officially valid documents during the first twelve months of the opening of the said account.
- h. The entire relaxation provisions shall be reviewed after twenty four months.

A 'Small Account' means a savings account in which:

- a. the aggregate of all credits in a financial year does not exceed rupees one lakh;
- b. the aggregate of all withdrawals and transfers in a month does not exceed rupees ten thousand; and
- c. the balance at any point of time does not exceed rupees fifty thousand.

**In case the customer submits a documentary proof in respect of his/ her identity which contains the address declared by him / her, the same will suffice the purpose of both- identity and address proof. The Bank should not insist for two separate documents proof for identity and address. In case the address mentioned as per the 'proof of address' undergoes a change, fresh proof of address will be submitted to the branch within a period of six months.**

**A customer shall not be required to furnish separate proof of current address, if it is different from the address recorded in the Officially Valid Document. In such cases, the bank shall merely obtain a declaration from the customer indicating the address to which all correspondence will be made by the bank.**

**The local address for correspondence, for which their proof of address is not available, shall be verified through 'positive confirmation' such as acknowledgment of receipt of letter, cheque books, ATM cards, telephonic conversation, visits to the place etc.**

### **(B) For Proprietorship Concern:-**

Apart from adhering to extant guidelines on identification as applicable to the proprietor (as individual) Bank should call for and verify as a proof of name, address and activity of the proprietorship concern and obtain any two of the following documents for opening account of proprietorship concern:

- I. Registration certificate
- II. Certificate/licence issued by the Municipal authorities under Shop & Establishment Act.
- III. Sales & Income Tax Returns
- IV. CST/VAT certificate
- V. Certificate/Registration document issued by sale tax/Service Tax/Professional Tax authorities.
- VI. IEC (Importer Exporter Code) issued to the proprietary concern by the office of DGFT/Licence/Certificate of practice issued in the name of the proprietary concern by any professional body incorporated under a statute.
- VII. Complete Income Tax Return (not just the acknowledgement) in the name of the sole proprietor where the firm's income is reflected, duly authenticated/ acknowledged by the Income Tax Authorities.
- VIII. Utility bills such as electricity, water and landline telephone bills in the name of the proprietary concern.

In cases where the bank is satisfied that it is not possible to furnish two such documents, bank would have the discretion to accept only one of those documents as proof of business/activity.

In such cases, the bank, however, would have to undertake contact point verification and collect such other information and clarification as would be required to establish the existence of such firm and shall confirm and satisfy itself that the business activity has been verified from the address of the proprietary concern.

### **(C) For Partnership Firm:-**

Apart from adhering to extant guidelines on identification as applicable to the partners/ power of attorney holder (as individual), Bank should call for and verify and obtain the following documents (as identity and address proof) for opening account of partnership firm:

- I. Registration certificate with a copy certified by the partners.
- II. Partnership Deed
- III. Power of Attorney granted to a partner or an employee of the firm to transact business on its behalf.
- IV. Any officially valid document in respect of the partners or the persons holding the Power of Attorney to operate the account.
- V. Copy of PAN card of the firm or PAN allotment letter.
- VI. Copy of utility bill in the name of the firm, if any.

#### **(D) For Companies:-**

Apart from adhering to extant guidelines on identification as applicable to the directors/ power of attorney holder (as individual), Bank should call for and verify and obtain the following documents (as identity and address proof) for opening account of companies:

- I. Certificate of incorporation.
- II. Memorandum & Articles of Association (up to date) certified by the Secretary / Director of the company.
- III. Certificate of commencement of Business (if applicable)
- IV. Resolution of the Board of Directors to open an account.
- V. Power of Attorney granted to its managers, officers or employees to transact business on its behalf.
- VI. An officially valid document in respect of those who are authorised to operate the account.
- VII. Copy of PAN card or PAN allotment letter of the company.
- VIII. Copy of utility bill in the name of the company, if any.

#### **(E) For Trust & Foundations:-**

Apart from adhering to extant guidelines on identification as applicable to the trustee, settlers, beneficiaries and signatories (as individual), Bank should call for and verify and obtain the following documents (as identity and address proof) for opening account of Trust & Foundations:

- I. Certificate of registration
- II. The trust Deed for verification with copy certified by the Chairman. (The deed should empower the trustees to open Bank Account).
- III. Power of Attorney granted to transact business on its behalf.
- IV. Any officially valid document to identify the trustees, settlers, beneficiaries and those holding Power of Attorney, founders/managers/ directors and their addresses.
- V. Resolution of the Managing body of the foundation/association for opening and operating the account signed by all the trustees.
- VI. A list of the names of trustees with their signatures attested by the chairman.
- VII. Copy of PAN card of the firm or PAN allotment letter.
- VIII. Copy of utility bill in the name of the trust/foundation, if any.

#### **(F) For Hindu Undivided Family:-**

Apart from adhering to extant guidelines on identification as applicable to the Karta (as individual), Bank should call for and verify and obtain the following documents for opening account of Hindu Undivided Family:

- I. Declaration from Karta,
- II. Joint Hindu Family letter signed by the Karta and all major co-parceners.
- III. PAN card or PAN allotment letter for verification with a copy.
- IV. Telephone Bill for verification with a copy, if any.

**(G) For Society, Association, Club, Schools & Colleges:-**

Apart from adhering to extant guidelines on identification as applicable to the signatories (as individual) , Bank should call for and verify and obtain the following documents (as identity and address proof) for opening account of Society, Association, Club, Schools & Colleges:

- I. Certificate of Registration for verification with a copy certified by the Chairman/Secretary, if registered.
- II. Memorandum of Association (where applicable) certified by the Chairman/Secretary.
- III. A copy of Resolution of Governing Body, Board of Directors or Managing Committee of the Society authorizing opening and operation of the account, certified by the Chairman of the meeting.
- IV. A list of Authorized signatories with their signatures attested by the Chairman/Secretary.
- V. PAN card or PAN allotment letter for verification with a copy.
- VI. Copy of Bye Laws, Rules, Regulations certified by the Chairman/Secretary.
- VII. Copy of utility bill, if any.

**(H) Accounts of unincorporated association or a body of individuals.**

**(Unregistered trusts/partnership firms shall be included under the term 'unincorporated association' and term 'body of individuals' includes societies):-**

- I. Resolution of the managing body of such association or body of individuals.
- II. Power of attorney granted to transact on its behalf.
- III. An officially valid document in respect of the person holding attorney to transact.
- IV. Such information as required by the Bank to collectively establish the legal existence of the association or the body of individuals.

**(I) Accounts of juridical persons such as Government or its departments, societies, universities and local bodies like village panchayats, one certified copy of the following documents shall be obtained:**

- I. Document showing name of the person authorised to act on behalf of the entity;
- II. Officially valid documents for proof of identity and address in respect of the person holding an attorney to transact on its behalf and
- III. Such documents as may be required by the bank to establish the legal existence of such an entity/juridical person.

**(J) Beneficial Ownership:**

For opening an account of a Legal Person who is not a natural person, the beneficial owner(s) shall be identified and all reasonable steps to verify his/her identity shall be undertaken keeping in view the following:

- I. Where the customer or the owner of the controlling interest is a company listed on a stock exchange, or is a subsidiary of such a company, it is not necessary to identify and verify the identity of any shareholder or beneficial owner of such companies.
- II. In cases of trust/nominee or fiduciary accounts whether the customer is acting on behalf of another person as trustee/nominee or any other intermediary is determined. In such cases, satisfactory evidence of the identity of the intermediaries and of the persons on whose behalf they are acting, as also details of the nature of the trust or other arrangements in place shall be obtained.

## **INTRODUCTION IN THE ACCOUNT**

At the time of opening of account in the Bank, obtaining introduction from an existing customer is not mandatory. Since introduction is not necessary for opening of accounts under PML Act & Rules or RBI's extant KYC Instruction, the Bank will not insist on introduction for opening of accounts of customers, provided the customer submits documents listed in Para mentioned above, on satisfaction of the Bank.

### **4. Types of Deposit Accounts.**

While various deposit products offered by the Bank are assigned different names. The deposit products can be categorized broadly into the following types. Definition of major deposit schemes is as under:-

- i) "Demand Deposits" means a deposit received by the Bank, which is withdrawable on demand;
- ii) "Savings deposits" means a form of demand deposit which is subject to restrictions as to the number of withdrawals as also the amounts of withdrawals permitted by the Bank during any specified period;
- iii) "Term Deposits" means a deposit received by the Bank for a fixed period withdrawable only after the expiry of the fixed period and includes deposits such as Recurring/ Double Benefit deposits/ Reinvestment Plan/ Cash Certificates/ Fixed Deposits with monthly/quarterly interest etc.
- iv) "Notice Deposit" means term deposit for specified period but withdrawable on giving at least one complete banking day's notice;
- v) "Current Account" means a form of demand deposit, attracting no interest, wherefrom withdrawals are allowed any number of times depending upon the balance in the account or up to a particular agreed amount, attracting payment of no interest and will also include other deposit accounts which are neither Savings Deposit nor Term Deposit.

### **vi) Different deposit schemes & products.**

Based on customers' need, market conditions, competition and other driving forces, Bank is presently offering seventeen deposit products under five deposit schemes which are listed below:

## **SCHEMES / PRODUCT**

### **Savings Bank**

1. United Savings Bank
2. United Bonanza Savings
3. United Capital Gain Accounts (Account-A type)
4. United Children Savings Account
5. United Basic SB Account.

## **Current Deposit**

- 1.United Current Deposit Account
- 2.United Bonanza Current Deposit Account
- 3.United Gold & Platinum Current Deposit Account
- 4.United Premium Current Account

## **Fixed Deposit**

- 1.United Fixed Deposit
- 2.United Tax Savings Income Plan-FD type
- 3.United Anand Deposit

## **Recurring Deposit**

- 1.United Recurring Deposit
- 2.United Flexi Deposit

## **Re-Investment Plan (RIP)**

- 1.United Reinvestment Plan
- 2.United Tax Savings Growth Plan-RIP type
- 3.United Capital Gains Accounts (Account-B type)

Distinctive features & target group of different deposit products are summarized in Annexure-A

To meet the customer's need, market requirement or regulatory instruction, Bank may at its discretion formulate different new deposit products suited for cross section of the customers, which will be examined by the Asset-Liability Committee (ALCO) and may be launched from time to time.

### **vii) Non-resident Accounts**

Non-Resident Indians/ Persons of Indian origin can open deposit accounts viz. Non-resident Ordinary Rupee Account (NRO), Non-Resident(External) Rupee Account (NRE), Foreign Currency Non-resident (Bank) Account FCNR(B) with any of our 'B' & 'C' category Authorised Dealer Branches. Any person resident outside India, having a business interest in India, may open Special Non-Resident Rupee (SNRR) Account in Indian Rupee with branches for the purpose of putting through bona fide transactions in rupees. Resident/Non- Resident acquirers and non-resident corporate may open Escrow Account in INR with a branch as an escrow agent. Also all the branches to open and maintain Non Resident Indian (NRI) deposit accounts namely Non Resident External Rupee (NRE) Deposit accounts and Non Resident Ordinary (NRO) Deposit accounts denominated in Indian Rupees.

In addition to prescribed NRI account opening Form , two passport size recent photograph of the depositor and FATCA/CRS declaration form, following documents are required to be submitted to open non-resident account:

1. Photocopy of relevant pages of current passport of the customer with name, address, photograph, signature, date of birth, date and place of issue, expiry date and stamp regarding stay outside India.
2. Photocopy of Resident Visa/Work Permit/ Employment Visa/ Current Visa or any other proof of Non-Resident Indian status.



3. Address proof for overseas address. For NRI overseas residential address, any one of the following documents may be obtained.

- (a) Passport copy with address.
- (b) Resident Card issued by the Government of the respective country of residence.
- (c) Existing Bankers Statement (upto three months old)
- (d) Lease Deed/Title Deed of the property
- (e) Driving Licence & Voter ID card
- (f) Tax Identification Number/Social Security Number (if applicable)
- (g) PIO card

(Branch may obtain letter from Employer on letterhead of the company along with employee photo card and work permit/ visa/residence permit/visa with same employer name etc. All documents should be attested by (i) a person known to the Bank, (ii) or the applicant's existing bank abroad, or (iii) Notary Public or (iv) official of Indian Consulate/Embassy/High Commission).

The branch should also obtain telephone/fax number (if any), e-mail id and local address of the depositor for easy and faster communication.

### **5. Account Opening and Operation of Deposit Accounts**

**A)** The Bank before opening any deposit account will carry out due diligence as required under "Know Your Customer" (KYC) guidelines issued by the RBI Anti-Money laundering rules and regulations and or such other norms or procedures as per Customer Acceptance norms of the Bank under Bank's KYC policy. If the decision to open an account of a prospective depositor requires clearance at a higher level, reasons for any delay in opening of the account will be informed to him and the final decision of the Bank will be conveyed at the earliest to him.

**Note –(i) It is advisable to comply with e-KYC while creating a new customer ID and subsequent account opening in case the customer provides a valid Aadhar number and if consent is given by customer.**

**(ii) No account of new individual customer should be opened without obtaining duly filled-in and signed CKYCR / KYC application form.**

**(ii) KYC policy of the Bank may be referred for detailed guidelines .**

**(iii) Standard Procedures to be followed for opening New Accounts.**

**B)** The Bank is committed to provide basic banking services to disadvantaged section of the society. Banking services will be offered to them through no-frill accounts and the accounts will be opened with relaxed customer acceptance norms as per regulatory guidelines.

**C)** The account opening forms and other materials would be provided to the prospective depositor by the Bank. The same will contain details of information to be furnished and the documents to be produced for verification and or for record. The bank official opening the account will explain the procedural formalities and provide necessary clarification sought by the prospective depositor when he/she approaches for opening a deposit account.

**D)** Bank will accept e-KYC service as a valid process for KYC verification of individual customers under Prevention of Money Laundering (Maintenance of Records) Rules, 2005. Further, the

information containing demographic details and photographs made available from UIDAI as a result of e-KYC process ("which is in an electronic form and accessible, so as to be usable for a subsequent reference") will be treated as an 'Officially Valid Document' under PML Rules. In this connection, it is advised that while using e-KYC service of UIDAI, the individual user has to authorize the UIDAI, by explicit consent, to release his or her identity/address through biometric authentication to the bank branches/business correspondents (BCs). The UIDAI then transfers the data of the individual comprising name, age, gender, and photograph of the individual, electronically to the bank/BCs, which may be accepted as a valid process for KYC verification.

If the prospective customer only knows his/her Aadhaar number or carries a copy of his/her e-Aadhaar letter downloaded from a place/source elsewhere, the bank will have to print the e-Aadhaar letter from the UIDAI portal directly; or adopt e-KYC procedure noted above to confirm the identity and address of the prospective customer through the authentication service of UIDAI.

Physical Aadhaar card/letter issued by UIDAI containing details of name, address and Aadhaar number received through post will continue to be accepted as an 'Officially Valid Document'.

Branches shall print / download directly, the prospective customer's e-Aadhaar letter from the UIDAI portal if such a customer knows only his/her Aadhaar number or if the customer has only a copy of Aadhaar downloaded from a place/source elsewhere, provided the prospective customer is physically present in the branch.

**E)** Bank may provide an option for One Time Pin (OTP) based e-KYC process for on-boarding of customers subject to certain conditions.

e-KYC process using OTP based authentication, for the purpose of periodic updation is allowed, provided, while on boarding, the customer was subjected to normal KYC process or normal biometric based e-KYC process.

**F)** The regulatory guidelines require banks to categorize customers based on risk perception and prepare profiles of customers for the purpose of transactions monitoring. Inability or unwillingness of a prospective customer to provide necessary information/ details could result in the Bank not opening an account.

**For detailed guidelines on risk Categorization, the Bank's KYC Policy may be referred.**

**G)** Inability of an existing customer to furnish details required by the Bank to fulfill statutory obligations could also result in closure of the account after due notice(s) is provided to the customer.

**H)** For Deposit products like Savings Bank Account and Current Deposit Account, the Bank will normally stipulate certain minimum balances to be maintained as part of terms and conditions governing operation of such accounts. Failure to maintain minimum balance in the account will attract levy of charges as specified by the Bank from time to time. For Savings Bank Account, the Bank may also place restrictions on number of transactions, cash withdrawals etc. for given period. Similarly, **for savings and current account** the Bank may specify charges for issue of cheque books, additional statement of accounts, duplicate passbook, folio charges etc. All such details, regarding terms and conditions for operation of the account and schedule of

charges for various services provided will be communicated to the prospective depositor while opening the account.

**I)** Savings Bank accounts can be opened for eligible person/persons and certain organizations/agencies (as advised by Reserve Bank of India from time to time).

Bank has introduced "Online Saving Bank account opening application" for our prospective customers through which customers can fill-in online form and visit Branch only for KYC verification and putting signature on application form / signature card. Customers willing to open account are required to fill up the form online by visiting Bank's website [www.unitedbankofindia.com](http://www.unitedbankofindia.com)

Following type of SB accounts can be opened online:

- i. United Bonanza Savings (SBBNZ)
- ii. Saving Bank account with Cheque Book (SBCHQ)
- iii. Saving Bank account without Cheque Book (SBWSL)
- iv. United SB account (SBUBS)
- v. United Children Saving (SBUCS)

**J)** Current Accounts can be opened by individuals/**proprietorship concern**/ partnership firms/ Private and Public Limited Companies/ HUFs/ Specified Associates/ Societies/Trusts, Department of Authority created by Government (Central or State) Limited Liability Partnership etc.

**K)** Term Deposit accounts can be opened by individuals/ **proprietorship concern**/ partnership firms/Private & Public limited Companies/HUFs/Specified Associates/ Societies/ Trusts/ Departments of Authority created by Government (Central or State)/Limited Liability Partnership etc.

**The existing customer may open Term Deposit account on line through the e-banking facility of our bank by visiting bank's web site [www.unitedbankofindia.com](http://www.unitedbankofindia.com)**

**L)** The due diligence process, while opening a deposit account will involve satisfying about the identity of the person, verification of address, satisfying about his occupation and source of income. **The Bank shall obtain** recent photograph of all the person/s opening/operating the account **as** part of due diligence process. **Fresh photograph need not be obtained when an additional account is desired to be opened by the account holder, provided photograph has already been submitted.**

**M)** In addition to the due diligence requirements, under KYC norms the Bank is required by law to obtain Permanent Account number (PAN) or alternatively declaration in Form No.60 specified under the Income Tax Act/Rules.

**N)** Deposit accounts can be opened by an individual in his own name (status: known as account in single name) or by more than one individual in their own names (status: known as joint account). Deposit Account can also be opened by a minor jointly with natural guardian or with mother as the guardian (status: known as Minor's account). Minors above the age of 10 will also be allowed to open and operate savings bank account independently. However, no overdrafts will be granted to these minors.

SB accounts can also be opened by a minor represented by guardian or jointly with a major, where minor is represented by natural guardians. Minors above the age of 10 will also be

allowed to open and operate SB accounts subject to restrictions on transactions and no cheque book will be provided to such accounts.

**O) Operation of joint account:** The joint account opened by more than one individual can be operated by single individual or by more than one individual jointly. The mandate for opening the account can be modified with the consent of all account holders. The Savings Bank Account opened by minor jointly with natural guardian/ guardian can be operated by such guardian only.

**The joint account holders can give any of the following mandates and the disposal of balance in the above accounts on death of one ,more or all of the account holders will be done as detailed in para 16 of this policy :**

**i. Either or Survivor :** If the account is held by two individuals say, A & B, **the account will be operated by any one of `A' or `B' singly.**

**ii. Former or Survivor :** **If the account is held by two individuals , say, A & B , the account will be operated by the Former (i.e. `A' ) only.**

**iii. Joint Operation :** **If the account is held by more than individuals , say, A & B , the account will be operated jointly by `A' & `B'.**

**iv. Anyone or Survivor/s :** If the account is held by more than two individuals, say, A, B & C, **the account will be operated by any one of them (i.e. A or B or C) singly.**

The above mandates will be applicable to or become operational only on or after the date of maturity of term deposits. This mandate can be modified by the consent of all the account holders.

**P)** At the request of the depositor, the Bank will register mandate/ power of attorney given by him authorizing another person to operate the account on his behalf.

**Q)** The Term deposit account holders at the time of placing their deposits can give instructions with regard to closure of deposit account or renewal of deposit for further period on the date of maturity. In absence of such mandate, the Bank will seek instructions from the depositor/s as to the disposal of the deposit by sending intimation before 15 days of the maturity date of term deposit.

**R)** Nomination facility is available on all deposit accounts opened by individuals. Nomination is also available to an account opened by a sole proprietor. Nomination can be made in favour of one individual only. Nomination so made can be cancelled or changed by the account holders/s at any time. While making nomination, cancellation or change thereof, it is required to be witnessed by two third parties, if the account holder is illiterate. Nomination can be modified by the consent of account holder/s. Nomination can be made in favour of a minor also.

**S)** Bank recommends that all depositors avail nomination facility. The nominee, in the event of the death of the depositor/s, would receive the balance outstanding in the account as a trustee of legal heirs. The depositor will be informed of the advantage of the nomination facility while opening a deposit account.

**T)** Generally, Bank will invariably issue Passbook to all Savings Bank Account holders and Statement of Accounts to all Current Deposit holders. The Passbook/statement of account will be printed in font size Arial-10.

**Bank will issue term deposit receipt indicating therein full details, such as , name of depositor(s), address, date of issue, period of deposit, due date, applicable rate of interest etc.**

**U)** Normally, a statement of account will be issued on monthly basis to a Current account holder, without any cost. Periodicity for issuance of statement of account may be mutually agreed and altered also. A Current account holder, if desires to get a Pass Book instead of Statement of Account, he will be issued a Pass Book. If he desires to get additionally any statement of account, besides the passbook the same may be issued against levy of service charges. Internet banking user can download statement of account by himself free of cost.

The passbook will invariably contain (i) full address of the branch, (ii) telephone number of the branch, (iii) customer care telephone number (iv) brief intelligible particulars in respect of details of credit entries with instrument number and name of the drawee branch and details of debit entries with instrument number and payee's name. Details of ECS, NEFT, and RTGS transactions will be indicated with name of the remitter in case of credit and name of the payee in case of debit entries.

#### **V) Intra-bank portability of deposit accounts**

If the customer so desires with a request letter to the base branch, any deposit account of the customer will be transferred freely from one branch to another branch of the bank without any cost on the same day of receiving the request. In core banking solution, each customer has unique account number and it remains unchanged on transfer of the account from one branch to another branch of the Bank.

**KYC once done by one branch of the bank will be valid for transfer of the account within the bank as long as full KYC has been done for the concern account. The customer should be allowed to transfer his account from one branch to another branch without insisting on fresh proof of address and on the basis of a self declaration from the account holder about his / her current address, subject to submitting proof of address within a period of six months. Periodical updation of KYC data would continue to be done by bank as per prescribed periodicity.**

#### **6. Interest Payments**

**i)** With the deregulation of Savings Bank Deposit interest Rate announced by the Reserve Bank of India on 25.10.2011, interest rate on Term Deposits as well as Savings Bank deposit are decided by the Bank through Asset-Liability Committee (ALCO) mechanism within the general guidelines issued by the RBI from time to time.

**ii)** In terms of Reserve Bank of India directives, interest shall be calculated at quarterly intervals on term deposits and paid at the rate decided by the Bank depending upon the period of deposits. In case of monthly deposit schemes, the interest shall be calculated for the quarter and paid monthly at discounted value. The interest on term deposit is calculated by the Bank in accordance with formulae and conventions advised by Indian Banks' Association.

**iii)** Interest is calculated on a daily basis on the daily closing balance in SB account at the rate in force in accordance with Bank's policy effective from 01.04.2010. The accrued interest is paid to the customer's account on a quarterly basis.

iv) The rate of interest on deposits will be prominently displayed in the branch premises. Changes, if any, with regard to the deposit schemes and other related services shall also be communicated upfront and shall be prominently displayed.

The Bank has statutory obligation to deduct tax at source if the total interest paid/ payable on all term deposits held by a person exceeds the amount specified under the Income Tax Act. The Bank will issue a tax deduction certificate (TDS certificate) for the amount of tax deducted.

The depositor, if entitled to exemption from TDS can submit declaration in prescribed format (15H & 15G) at the beginning of every financial year.

## **7. Minors' Accounts.**

i) The minor can open Savings Bank Account and the same can be operated by the natural guardians or by minor himself/herself, if he/she is above the age of 10 years. The account can be opened jointly **with the natural guardian under Former or Survivor clause. The minor account holder will be treated as Survivor.**

ii) On attaining majority, the erstwhile minor should confirm the balance in his/her account and if the account is operated by the natural guardian/guardian, fresh specimen signature of erstwhile minor duly verified by the natural guardian would be obtained and kept on record for all operational purposes.

**However, savings & term deposit including Recurring Deposit account can also be opened in the name of minor by mother alone as guardian even if the natural guardian is alive (when ever such requests are received by the bank ) subject to the following conditions:**

- a) **The account will always remain in credit balance & will not be allowed to be overdrawn under any circumstances.**
- b) **Term Deposit accounts can be opened for a period of not more than 10 years. However, exception will be made in terms of orders of a competent court, in case of minors where interest of minor's is involved and for creation of funds such as sinking fund, amortization fund, etc.**

## **8. Account of illiterate/Visually challenged person.**

### **8A. Account of illiterate person.**

**The Bank may at its discretion open deposit accounts other than Current Accounts of an illiterate person. The account of such person may be opened provided he/she calls on the Bank personally along with a witness who is known to both the depositor and the Bank. Normally, no cheque book facility is provided for such Savings Bank account. At the time of withdrawal/repayment of deposit amount and/or interest, the account holder should affix his/her thumb impression or mark in the presence of the authorized officer who should verify the identity of the person. The Bank will explain the need for proper care and safe keeping of the passbook etc. given to the account holder. The Bank official shall explain the terms and conditions governing the account to the illiterate person**

### **8B. Account of Visually challenged person**

**The bank should allow all the banking facilities including cheque book facility , ATM facility, Net banking facility, Locker facility, retail loans, credit cards etc., to the visually challenged persons without any discrimination. The Bank will explain the need for proper care and safe keeping of the passbook, cheque book, ATM card etc.**

**given to the account holder. The Bank official shall explain the terms and conditions governing the account to the visually challenged person.**

#### **9. Addition or deletion of the name/s of joint account holders**

The Bank may at the request of all the joint account holders allow addition or deletion of name/s of joint account holder/s if the circumstances so warrant or allow an individual depositor to add the name of another person as a joint account holder.

**In case of addition of the name , photograph should be obtained and full KYC (including e-KYC) should be done for the person whose name is added.**

#### **10. Customer Information**

The customer information collected from the customers shall not be used for cross selling of services or products by the Bank, their subsidiaries and affiliates. If the Bank proposes to use such information, it should be strictly with the consent of the account holder.

#### **11. Secrecy of customer's accounts**

The Bank will not disclose details/particulars of the customer's account to a third party or person without the expressed or implied consent from the customer. However, there are some exceptions, viz disclosure of information under compulsion of law, where there is a duty to public to disclose and where interest of the Bank requires disclosure.

#### **12. Premature withdrawal of term deposit.**

The Bank on request from the depositor, ***shall allow withdrawal of Rupee Term Deposit below Rs 1.00 crore*** before completion of the period agreed upon at the time of placing the deposit. The Bank has declared their penal interest rates policy for premature withdrawal of term deposit and will review the same from time to time. The Bank will make depositors aware of the applicable rate along with the deposit rate. If Term Deposit is closed prematurely within 7 days from the date of deposit, No interest will be paid. If closed prematurely beyond 7 days and withdrawn the deposit, 1% penalty will be levied on the rate of interest applicable for the period the deposit remained with the Bank.

**The Bank, at it's discretion, may disallow premature withdrawal of Term Deposits in respect of bulk deposit of Rs 1.00 Crore and above of all depositors, including deposits of individuals and HUFs. The Bank, however, should notify it's such option of disallowing such premature withdrawal in advance to the depositor at the time of accepting such deposits.**

#### **13. Premature renewal of Term Deposit.**

In case the depositor desires to renew the deposit by seeking premature closure of an existing term deposit account, the Bank will permit the renewal at the applicable rate on the date of renewal, provided the deposit is renewed for a period longer than the balance period of the original deposit. While prematurely closing a deposit for the purpose of renewal, interest on the deposit for the period it has remained with the Bank will be paid at the rate applicable on the date of deposit to the period for which the deposit remained with the Bank and not at the contractual rate, subject to the following conditions.

a. If prematurely withdrawn for reinvesting the deposit for a period longer than the residual period of the original deposit, interest will be paid at the rate applicable on the date of original

deposit for the period for which the deposit remained with the Bank, without applying any penalty of 1%.

b. If the term deposit is renewed by premature withdrawal for a period shorter than the remaining period of the deposit, penalty will be charged @ 1%.

#### **14. Renewal of overdue Term Deposits.**

When a term deposit is renewed on maturity, on renewed deposit interest rate for the period specified by the depositor as applicable on the date of maturity would be applied. If the request for renewal is received after the date of maturity, such overdue deposits will be renewed with effect from the date of maturity at interest rate applicable as on the due date, provided such request is received within 14 days from the date of maturity. In respect of overdue deposits renewed after 14 days from the date of maturity, interest for the overdue period will be paid at the rates decided by the Bank from time to time. If an overdue term deposit receipt is presented for encashment, simple interest for the overdue period at Savings Bank rate will be paid by the Bank.

#### **15. Advances against deposits.**

The Bank may consider request of the depositor/s for loan/overdraft facility against term deposits duly discharged by the depositor/s on execution of necessary security documents. The Bank may also consider loan against deposit standing in the name of minor (**operated by guardian**), however, a suitable declaration stating that loan is for the benefit of the minor, is to be furnished by the depositor applicant (**i.e. guardian of the minor who is operating the account**).

**Note-** Bank has now introduced the facility of availing Demand loan against Term Deposit of RIP nature through internet banking for retail Customers.

#### **16. Settlement of dues in deceased deposit account.**

**Settlement of claims for Deceased Accounts can be done with reference to the Circular no. O&M / MUTATION/5/OM-043/12-13 dated 20.04.2012.**

**The settlement in different accounts can be done as under :-**

##### **A. Settlement of claim in Savings Account / Current Account :-**

###### **A(i) – Single Account with Nomination :-**

The balance outstanding (with upto date interest , if applicable) will be paid to the nominee on verification of his/ her identity and proof of death of the depositor and also on submission of the required papers/ documents.

###### **A(ii) – Single Account without Nomination :-**

The balance outstanding (with upto date interest , if applicable) will be paid to the legal heirs (or any one of them as mandated by all the legal heirs) on verification of the identity of the legal heirs and proof of the death of the depositor and also on submission of the required papers/ documents.

###### **A(iii)- Joint Account without survivorship mandate (operated jointly)- With Nomination :-**



- (a) In the event of death of one (or more but not all) of the joint account holders, the balance outstanding (with upto date interest , if applicable) will be paid jointly to the survivor(s) and the legal heirs of the deceased joint account holder ( or any one of them as mandated by all the legal heirs) against their joint claim on verification of the identity of the legal heirs and proof of the death of the depositor and also on submission of the required papers / documents.
- (b) In the event of death of both / all joint account holders, the balance outstanding (with upto date interest , if applicable) will be paid to the nominee on verification of his/her identity and proof of death of the depositors and also on submission of the required papers / documents.

**A(iv)- Joint Account without survivorship mandate (operated jointly)- Without Nomination :-**

- (a) In the event of death of one (or more but not all) of the joint account holders, the balance outstanding (with upto date interest , if applicable) will be paid jointly to the survivor(s) and the legal heirs of the deceased joint account holder ( or any one of them as mandated by all the legal heirs) against their joint claim on verification of the identity of the legal heirs and proof of the death of the depositor and also on submission of the required papers / documents.
- (b) In the event of death of both / all the joint account holders, the balance outstanding (with upto date interest , if applicable) will be paid jointly to the legal heir(s) of all the deceased depositors ( or any one of them as mandated by all the legal heirs) against their joint claim on verification of the identity of the legal heirs and proof of the death of the depositors and also on submission of the required papers / documents.

**A(v) – Joint Account with mandate “Either or Survivor” / “Former or Survivor” / “Anyone or Survivors” - With Nomination**

- (a) In the event of death of one (or more but not all) of the joint account holders, the balance outstanding (with upto date interest , if applicable) will be paid to survivor(s) on verification of proof of death of depositor and also on submission of the required papers / documents.
- (b) In the event of death of both / all the joint account holders, the balance outstanding (with upto date interest , if applicable) will be paid to the nominee on verification of his/ her identity and proof of death of the depositors and also on submission of the required papers / documents.

**A(vi)- Joint Account with mandate “Either or Survivor” / “Former or Survivor” / “Anyone or Survivors” - Without Nomination**

- (a) In the event of death of one (or more but not all) of the joint account holders, the balance outstanding (with up-to-date interest, if applicable) will be paid to survivor(s) on verification of proof of death of depositor and also on submission of the required papers / documents.
- (b) In the event of death of both / all the joint account holders, the balance outstanding (with up-to-date interest , if applicable) will be paid jointly to the legal heir(s) of all the deceased depositors (or any one of them as mandated by all the legal heirs) against

their joint claim on verification of the identity of the legal heirs and proof of the death of the depositors and also on submission of the required papers / documents.

## **B. Settlement of claim in Term Deposit Accounts :-**

### **B(i) Single Account – With Nomination:-**

The balance outstanding (with applicable interest) will be paid to the nominee on verification of his / her identity and proof of death of depositor on maturity and also on submission of the required papers / documents .

Premature closure of the term deposit will also be permitted at the request of the nominee.

### **B(ii) Single Account – Without Nomination:-**

The balance outstanding (with applicable interest) will be paid to the legal heirs (or any one of them as mandated by all the legal heirs) on verification of the identity of the legal heirs and proof of death of depositor on maturity and also on submission of the required papers / documents.

Premature closure of the term deposit will also be permitted on joint request by all legal heirs (or any of them as mandated by all the legal heirs).

### **B(iii) Joint Account without survivorship mandate (operated jointly)- With Nomination :-**

(a) In the event of death of one (or more but not all) of the joint account holders, the balance outstanding (with applicable interest) will be paid jointly to the survivor(s) and the legal heirs of the deceased joint account holder ( or any one of them as mandated by all the legal heirs) against their joint claim on verification of the identity of the legal heirs and proof of the death of the depositor on maturity of the deposit and also on submission of the required papers / documents.

Premature closure of the term deposit will also be permitted against joint request of the survivor(s) and the legal heir(s) (or any one of them as mandated by all legal heirs)

(b) In the event of death of both / all joint account holders, the balance outstanding (with applicable interest ) will be paid to the nominee on verification of his / her identity and proof of death of the depositors on maturity of the deposit and also on submission of the required papers / documents.

Premature closure of the term deposit will also be permitted at the request of the nominee.

### **B (iv) Joint Account without survivorship mandate (operated jointly)- Without Nomination**

(a) In the event of death of one (or more but not all) of the joint account holders, the balance outstanding (with applicable interest ) will be paid jointly to the survivor(s) and the legal heirs of the deceased joint account holder ( or any one of them as mandated by all the legal heirs) against their joint claim on verification of the identity of the legal heirs and proof of the death of the depositor on maturity of the deposit and also on submission of the required papers / documents.

Premature closure of the term deposit will also be permitted against joint request of the survivor(s) and the legal heir(s) (or any one of them as mandated by all legal heirs).

- (b) In the event of death of both / all the joint account holders, the balance outstanding (with applicable interest) will be paid jointly to the legal heir(s) of all the deceased depositors (or any one of them as mandated by all the legal heirs) against their joint claim on verification of the identity of the legal heirs and proof of the death of the depositors on maturity of the deposit and also on submission of the required papers / documents.

Premature closure of the term deposit will also be permitted against joint request by all the legal heir(s) of the deceased depositor (or any one of them as mandated by all legal heirs).

**B (v) – Joint Account with mandate “Either or Survivor” / “Former or Survivor” / “Anyone or Survivors” / “Latter or Survivor” - With Nomination**

- (a) In the event of death of one (or more but not all) of the joint account holders, the balance outstanding (with applicable interest ) will be paid to survivor(s) on verification of proof of death of depositor on maturity of deposit and also on submission of the required papers / documents.

Premature closure of the term deposit will also be permitted at the request of the survivor(s).

- (b) In the event of death of both / all the joint account holders, the balance outstanding (with applicable interest ) will be paid to the nominee on verification of his/ her identity and proof of death of the depositors on maturity of deposit and also on submission of the required papers / documents.

Premature closure of the term deposit will also be permitted at the request of the nominee

**B(vi) – Joint Account with mandate “Either or Survivor” / “Former or Survivor” / “Anyone or Survivors” / “Latter or Survivor” - Without Nomination**

- (a) In the event of death of one (or more but not all) of the joint account holders, the balance outstanding (with applicable interest ) will be paid to survivor(s) on verification of proof of death of depositor on maturity of deposit and also on submission of the required papers / documents.

Premature closure of the term deposit will also be permitted at the request of the survivor(s).

- (b) In the event of death of both / all the joint account holders, the balance outstanding (with applicable interest) will be paid jointly to the legal heir(s) of all the deceased depositors (or any one of them as mandated by all the legal heirs) against their joint claim on verification of the identity of the legal heirs and proof of the death of the depositors on maturity of the deposit and also on submission of the required papers / documents.

Premature closure of the term deposit will also be permitted against joint request by all the legal heir(s) of the deceased depositor (or any one of them as mandated by all legal heirs).

### **17. Interest payable on term deposit in deceased account**

In the event of death of the depositor before the date of maturity of deposit and amount of the deposit is claimed after the date of maturity, the Bank shall pay interest at the contracted rate till the date of maturity. From the date of maturity to the date of payment, the Bank shall pay simple interest at the applicable rate obtaining on the date of maturity, for the period for which the deposit remained with the Bank beyond the date of maturity; as per Bank's policy in this regard.

However, in the case of death of the depositor after the date of maturity of the deposit, the Bank shall pay interest at Savings deposit rate obtaining on the date of maturity from the date of maturity till the date of payment.

### **18. Insurance cover for deposits.**

All Bank deposits are covered under the insurance scheme offered by Deposit Insurance and Credit Guarantee Corporation of India (DICGC) subject to certain limits and conditions. The details of insurance cover in force will be made available to the depositor.

### **19. Stop payment facility.**

The Bank will accept stop payment instruction from the depositors in respect of cheques issued by them, if such request is received from the drawer prior to presentment of such cheques at the Bank. Charges, as specified, will be recovered from the depositor account holder.

### **20. Dormant Accounts.**

Accounts which are not operated for a period of two years will be transferred to a separate dormant/ inoperative account status in the interest of the depositor as well as the Bank. The depositor will be informed of charges, if any, which the Bank will levy on dormant / inoperative accounts. The depositor can request the Bank to activate the account for operating it. The account will be activated free of charge.

### **21. Closure/freezing of the Account**

The Bank reserves the right to close or freeze the accounts of the depositor, after due notice to the customers for reasons which may include, but not limited to, the following:

1. In case any of the documents furnished towards identity and address proof are found to be fake/forged/defective,
2. The Account opening cheque is returned unpaid for financial reasons/signature not matching.
3. In case fraudulent/forged/ fake cheques/ bank drafts or any such instruments are attempted to be cleared/cleared through the accounts.
4. In case of frequent return of inward/outward cheques in the account
5. Any false /misleading information given or suppression of any material fact.
6. Detection of the name of the account holder in prohibitory list.
7. Unsatisfactory conduct of the account in terms of volume/type of transactions, non maintenance of minimum balance etc. Non-intimation of change in communication address leading to customer's whereabouts being unknown.
8. In case a debit balance for reasons, including but not limited to, non-repayment in case of facilities offered by the Bank, where repayment is to be made through customer's account, reversal of wrong credit, any temporary overdraft granted to the customers by the bank in relation to any facility or otherwise, etc. is allowed to continue for more than 90 days in the Account.

## **22. Closure of the account requested by the customer.**

When the customer desires to close the account, a written request under the recorded signature of the customer, addressed to the base branch should be sent by the customer accompanied with the Passbook (if issued) and all unused cheque leaves. The debit card/ATM card issued in the account also should be surrendered. In case of partnership firm and joint account, the letter of request should be signed by all the partners and all the account holders, respectively.

In case of limited companies, a board resolution authorizing closure of the account is required. In case of Term Deposit account duly discharged term deposit receipt is to be submitted to the branch for closure of the account. If the customer so desires, the Passbook (if issued) with amply branded as "Account Closed" may be retained by the customer. The balance standing to the credit of such account with interest will be paid to the customer after recovery of all bank dues , charges and deduction of taxes applicable as per the provisions of Income Tax Act.

## **23. Redressal of complaints and grievances.**

Depositors having any complaint / grievance with regard to services rendered by the Bank have a right to approach Authorities designated by the Bank for handling customer complaint /grievances.The details of the internal set-up for redressal of complaints / grievances will be displayed in the Branch premises. The branch officials shall provide all required information regarding procedure for lodging the complaint. In case the depositor does not get response from the Bank within 30 days from date of complaint or he/she is not satisfied with the response received from the Bank, he/she has a right to approach Banking Ombudsman appointed by the Reserve Bank of India.

## **Distinctive features of different Deposit Accounts**

**1. Savings Bank Account:** A Savings Bank Account is the most common operating account for individuals and others for non-commercial transactions. SB account can be opened in the name of an individual or in the name of two or more individuals. In case of joint account, it can be operated jointly or severally, with either or survivor or former or survivor clause. Account may be opened in the name of a minor, to be operated by natural guardian. Minor at the age of 10 years can operate account individually. An illiterate person can also open account jointly with illiterate or literate but the literate will be the survivor. A Blind person may also open the account. Account can be opened by a club, a society or an association. Nomination facility is available. Amount may be withdrawn either by cheques or withdrawal slip. Amount to be withdrawn by withdrawal slip by self Rs.20,000/-, whereas illiterate customer may withdraw any amount without ceiling through withdrawal slips since cheque book facility is not allowed in illiterate accounts. The clause of minimum balance and penalty for non-maintenance is attracted in SB Accounts. KYC norms will be applied.

**Bank will not open accounts for the organizations notified under Prevention of Terrorist Act 2002, UNSCR list , AI- Qaida Sanctions list.**

**2. United Bonanza Savings Scheme.** A Saving scheme which combines liquidity of Savings Bank and interest of Fixed Deposit Account. Under the Scheme, a depositor will open a Savings Bank Account with an in-built arrangement of transferring balance over a specified limit to Fixed Deposit Account automatically for a specified period to be stipulated by the account holder and earn interest at Term Deposit rate. KYC norms will be applied.

**3. United Capital Gain Account Scheme :** A deposit or deposits may be made under the provisions of section 54, 54B, 54D, 54F or 54G of the Income Tax Act, 1961 by any depositor intending to avail of the benefit under the said section or sections of the Act, as the case may be, in accordance with the provisions of this scheme.

Two types of accounts can be opened under this Scheme, viz, Account-A and Account-B. Account-A shall be in the form of Savings Deposit and Account-B in the form of Term Deposits. The tax payers can avail of the benefit of exemption from Capital Gains, only if the amount of Capital Gains or the net consideration is deposited with the Bank on or before their due date of filing return of income. All of our branches, other than branches classified as 'rural' are authorized to open accounts and accept deposits under this scheme. KYC norms will be applied.

**4. United Children Savings Account :** United Children Savings Account may be opened by the children completing the age of 10 years or above and can be operated independently. The illiterate children are not eligible to open account under this scheme. The account is to be opened in single name of minor children. A minor attains majority at 21 years when he/she is under a guardian appointed by Court and in all other cases a minor attains majority at 18. On attaining majority, the account may be converted to normal SB account, by obtaining a new photograph. Under this scheme initial minimum deposit and amount of minimum balance in the account is Rs.50/- only. KYC norms will be applied.

**5. Basic SB Account :** Any un-banked population segment uptill denied basic banking facilities due to stipulation of minimum balance requirements and levying of service charges, can open Basic SB Account or no-frill accounts. The target group will include low income families in rural/urban areas, migratory labourers, industrial/agricultural labourers in rural/urban areas,

non-pensioner senior citizens. The account can be opened and maintained with zero balance. Restrictions of small accounts as per notification of Govt. of India will be applied in this SB account.

**6. United Current Deposit Account:** This is one of the most basic and flexible deposit options, allowing transactions without limiting the numbers. Individuals (except an illiterate, an undischarged solvent and a lunatic) , sole proprietorship concern, partnership firm, private and public limited companies, HUFs, local body, club, society, associations, trusts, executors, administrators, liquidators etc. are eligible for opening Current Account. Initial deposit and minimum balance should be maintained at Rs.1000/-. No interest will be paid in Current deposit account. As per RBI directive, the depositor should declare that no credit facility is enjoyed from any other Bank. KYC norms will be applied.

**7. United Bonanza Current Account. :** Any one eligible to open current account is eligible to open Bonanza Current account. The account shall be opened with minimum initial deposit of Rs.1.00 lac and minimum balance to be maintained Rs.1.00 lac.

At the option of the depositor at the time of opening of the account, the balance in the bonanza current account in excess of Rs.1.00 lac or any higher limit as may be specified by the depositor shall automatically be converted to Fixed Deposit in multiple of Rs.10, 000/- or in multiple of any higher limit as specified by the depositor without requiring the compliance of formalities for opening of Fixed Deposit account for the purpose.

**8. United Gold & Platinum current account:** Anyone who is eligible to open current account is eligible to open accounts under the scheme. Target group for this deposit scheme are public and private limited company, corporate, whole sellers, Traders, Hospitals & Nursing Homes, Companies/Firms engaged in service industry, Partnership & proprietorship firms, individuals etc.

The scheme is operative in all branches. The minimum balance to be maintained is at par with current account. However, on maintaining certain specified quarterly average balance different add-on benefits, free cheque book, waiver of cash handling charges, waiver of processing charges in Retail Credit, free ATM card, free internet & tele banking facility etc are available in varying degree in Gold & Platinum account.

**9. United Premium Current Deposit :** Anyone who is eligible to open current account is eligible to open accounts under the scheme. Target group is same as United Gold & Platinum Current Deposit. Higher quarterly average balance of Rs.2.50 lac is to be maintained in this scheme. Very liberal add-on benefits, like free ATM Card, one cheque book of 100 leaves free per month, weekly free statement of account, free folio charges, withdrawal against uncleared balance capped at 60% of day's uncleared balance, free remittance in favour of UBI account and many other benefits are available under this scheme.

**10. Fixed Deposit :** In this account the amount remains fixed for a predetermined period of time and the interest is payable monthly, quarterly, half-yearly, yearly or on maturity as per desire of the account holder. Period option is available from 7 days to 120 months. A Fixed deposit may be accepted from one or more individuals, from a firm or company or trust or association or from a liquidator, administrator etc with nomination facility.

**11. United Tax Savings Plan (FD type & RIP type) :** An assessee can invest in such deposit scheme of the bank, a minimum of Rs.100/- or any amount in multiple of Rs.100/- upto a maximum of Rs.1,50,000/- and in a financial year from 1<sup>st</sup> April every year. The amount so

invested by an individual or HUF, is eligible for deduction under Section 80C of Income Tax Act, 1961.

When minor is an assessee holding PAN, deposit can be opened singly in the name of the minor operated by himself or by the guardian as per normal norms of the bank. Deposit in joint names may be issued to two adults or jointly to an adult and a minor under the mode of operation 'payable to either or survivor'. In case of deposit held in joint names, the facility of deduction from income under section 80C of Income Tax Act shall be available only to the first depositor.

Additional rate of interest for senior citizen will be available in this scheme also. Tax Saving Plan accounts can be opened either in FD type, where interest will be paid quarterly or in RIP type wherein interest will be paid on maturity only. However, interest on these term deposits shall be liable to tax under IT Act, on the basis of annual accrual or receipt.

Tax will be deducted at source in accordance with the provisions of section 194A or section 195 of the I.T. Act.

**12. United Anand Deposit :** - A multi unit deposit scheme with the objective to facilitate the customer in having term deposit in units and instant facility of overdraft. Target group are Individuals, sole proprietor, partnership firm, association, club, societies, Trust & companies. Initial deposit of Rs.10, 000/- and in multiple of Rs.1000/- thereof with no ceiling. Further deposit of minimum Rs.5000/- or in multiple of Rs.1000/- with no upper limit. Period of deposit is minimum 12 months & maximum 60 months.

Reverse sweep: in case of premature withdrawal, part amount in multiple of Rs.1000/- may be allowed without affecting the whole amount. Last portion of the deposit shall only be affected. A specially designed Pass book will be issued to the customer instead of deposit receipt/certificate. A current account is simultaneously opened with zero balance and check book facility. Maximum permissible amount of overdraft is 90% of the term deposit. In case the overdraft is availed against deposits made on different dates with variable interest rates, interest on OD will be linked to the weighted average of rate of interest paid on deposits.

**13. Recurring Deposit:** Individual recurring deposit can be opened only by individuals singly or jointly with other individuals. An RD can be opened in the name of the minor to be operated by his natural or legal guardian/ illiterate person/blind person. An RD is a term deposit account for a period of 12 months to 120 months. Fixed monthly installment of Rs.50/- and multiple thereof are accepted in this account. Interest payable will be subjected to tax deducted at source.

**14. United Flexi Deposit scheme:** It is one kind of Recurring Deposit with the flexibility of monthly installment. Account may be opened in the name of individuals, singly or jointly. Core monthly installment is Rs.500/-. In any particular month, monthly installment will not exceed ten times of the core amount.

**15. Reinvestment Plan :** Reinvestment plan is like a Fixed Deposit and formalities, target group are same as Fixed Deposit account, but unlike fixed deposit, interest which is compounded at quarterly intervals is payable on maturity along with the principal. Such certificates can be purchased for Rs.1000/- and above in multiples of Rs.500/- .The account under Reinvestment plan may be accepted for any period with complete quarter ranging from 6 months to 120 months.

(Features and eligibility of amounts in different deposit schemes may be altered at the discretion of the Bank.)